

Trainer

Employee

Date	Timeline	LMS Course	Lesson Complete/ Skills Learned	
	Week 1	Assitant Trainer	Curriculum Daily Notes	
	Week 2			WIW -Checklist Communications
	Week 3	Acadmey Trainer	Curriculum Daily Notes	
	Week 4			WIW -Checklist Communications
	Week 5	Certified Trainer	Curriculum Daily Notes	
	Week 6			WIW -Checklist Communications
	Week 7	Acadmey Lead Coordinator	Curriculum Daily Notes	
	Week 8			WIW -Checklist Communications